

St. Timothy's Episcopal Church Vestry Meeting
Tuesday, March 27, 2018 at 6:00 P.M.

Attendees: Rev. Rebecca Nickel (Rector), Edith Collins (Rector's Warden), Scott Trauscht (People's Warden), Lou Pierce (Co-Treasurer), Maria Granato (Clerk), Donna Adams, George Greene, Tim Kramer, John Prey, and Mike Sarfaty

Absent: Tim Nickson (Co-Treasurer) and Karsor Dennis

Guests: Audrey Corne (Property Committee)

1. Call to order and opening prayer offered by Rector Nickel at 6:03 P.M.
2. Bible study: John 11: 17-27: Jesus the Resurrection and the Life.
3. A motion to accept minutes from the Vestry meetings in May 2017 and February of 2018 was made by Tim and seconded by John. The motion passed.
4. A motion to accept the February finance report was made by Tim and seconded by Donna. It was clarified that the music category in the budget includes Travis's salary and money to pay the supply organist. The motion passed.
5. An update was given on the City Barbecue fundraiser: \$251.00 was raised for St. Timothy's! The Clerk will draft a thank-you note to Lorie on behalf of the Vestry.
6. An employment contract and description for the Godly Play director was reviewed. Mizraim would begin as director on May 6th, as Alie's last Sunday is April 29th. The contract is for the schoolyear only. Mizraim already attends spring and fall youth retreats as a sponsor and helps in the Godly Play classroom. A motion to accept the contract was made by Tim and seconded by Donna. The motion passed unanimously.
7. Property report: Braden's has made an offer for a five-year contract with a more modern copier/printer. The current contract goes until September 2019. If we were to cancel early, we would be responsible for returning the copier to Florida. The doorstop on the left entry door was broken and has been repaired.
8. The property grant application to the Diocese for a new furnace has been edited: an additional zip code has been added to the geographical area portion. The revision has also included more clarification of the overall problems, and states that no savings are available to pay for the furnace. In addition, a loan is not an option due to the deficit budget. The application will be sent with a copy of financial reports, prospective bids, etc. A motion to accept the application and submit to the Diocese was made by Tim and seconded by Scott. The motion passed.
9. We will be audited sometime in May, and the auditor will want a list of 2017 grants received.
10. The draft of the 10 Best Ways for Coffee Hour was reviewed, as we need written guidelines for accountability. 1. Walk slowly; don't run. 2. Use inside voices. 3. Parents with children under the age of twelve, accompany them in line at the coffee cart. 4. Do not cut in line. 5. Take one sweet only. 6. Serve yourself only. Let your siblings and friends serve themselves. 7. Child-sized tables and chairs are provided for children under twelve. 8. Stay in Craine Hall (for safeguarding purposes). When children leave the hall, they must be accompanied. 9. Play with provided toys or toys brought from home as long as they are not a distraction to others. 10. In addition to parents and grandparents, additional adults are scheduled to interact with children during coffee hour. These guidelines will be posted, sent electronically, and available as hand-outs. A motion to accept the rules was made by Donna and seconded by Scott. The motion passed. The guidelines might be shortened for the posted version.
11. Pathways to Vitality update: the survey results are in. Sixty-seven people completed the survey. Of those, 42.9% are more likely to attend services if the service time is moved to 10:00 A.M.,

11.1% are less likely, and 46% are neither more nor less likely. A vote on the service time will be taken later. Photo directory update: the sessions have been completed over two different days. Five families could not attend, but submitted photos for inclusion. The photo sessions were also used as an opportunity to make updates to the directory. The photo directory will be available this summer, and individual photos have already been received by those who ordered. The new website still needs some contributors. Information will be taken from the *Vestry Resource Guide* for definitions of Vestry roles. Kris Kramer will contribute information for parish history. Lorie Trauscht will provide information about the Women's Guild. The deadline for the submission of text is 4/11/18. We will need to arrange photography, and David Squire has suggested professional photographers. The deadline for getting the edited text to David is 4/18/18. The next Pathways meeting is 3/28/18.

12. The schedule for the next two months was discussed, as Rector Nickel will be at a clergy conference the end of April and on vacation in May. Accordingly, the Vestry will meet at 5:00 P.M. on 4/17 to avoid conflict with the Food Pantry, and likewise at 5:00 P.M. on 5/15. The regular date and time will resume in June, and the Vestry will not meet in July.
13. A motion to adjourn the meeting was made by Tim and seconded by Donna. The meeting adjourned.
14. The Lord's Prayer was said in closing at 7:00 P.M.

After the meeting, the Vestry took a quick field trip to view the location of the panic button.

Respectfully submitted by,
Maria Granato, Clerk

Next Vestry Meeting: Tuesday, April 17, 2018 at 5:00 P.M.