

**Annual Parish Meeting Agenda  
Sunday, February 11, 2018**

Call to Order and Verification of Quorum

Prayer and Welcome

Appoint Clerk

Reading of the 2016 Annual Meeting Minutes

Approval of 2016 Annual Meeting Minutes

Recognition of Service

Retiring Vestry members

(Class of 2017) Margaret Cook, Charles Park & Marcelle Randolph

Continuing to Serve

(Class of 2018) Senior Warden: Scott Trauscht Junior Warden: N/A, Edith Collins, Karsor Dennis, John Prey

(Class of 2019) George Greene and Tim Kramer

Co Treasurers: Tim Nickson and Lou Pierce

Vestry Clerk: Maria Granato

Nominations to the Vestry

(Class of 2020) Donna Adams, Michael (Mike) Sarfaty

Nominations of Junior Warden and Vestry Members from the floor

Vestry Election

2018 Diocesan Convention Nominations

Delegates: Donna Adams, Mizraim (Miz) Lorenzo-Aguilar and

Alternates: Marian Gardiner, N/A

Nomination of Alternate from the floor

Delegates and Alternates Election

2017 Annual Giving Campaign Report

2017 Finance Report

2018 Budget Report

Rector's Report

Other Business

Prayer and Adjournment

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- Pledge Report
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**2016 ANNUAL CONGREGATIONAL MEETING MINUTES**  
**SUNDAY, FEBRUARY 12, 2017**

1. The table grace for the Pitch-In Dinner was given by Rector Nickel at the end of the church service.
2. As congregants filed into Craine Hall for the pitch-in dinner, they put on name tags and picked up a copy of the 30 page 2016 Annual Report. Included in the report: Minutes of the February 14, 2016 Annual Meeting, the agenda for today's meeting, Rector's Report, Rector's Warden Report (John Prey), Peoples' Warden Report (Scott Trauscht), Webmaster's Report (Ed Champa), Lay Eucharist Ministers Update, Ushers Update, Lectors/readers Update, Prayers of the People Update, Lay Eucharistic Visitors Update (Ed Champa), Altar Guild Report (Carolyn Williams), Loaves and Fishes Food Pantry Report (Carolyn Williams), Music Department Report (Travis Person, organist and choir director), Godly Play Report (Stephanie St. John), Annual Giving Campaign (Edith Collins), Pledge Clerk Report (David Hon), Reports on Operating Income/Expenses for 2016, 2017 Budget Plan, and Comparison of all accounts from 2015 through 2017 (Mikki MacDonald, Treasurer).
3. After the meal, Rector Nickel called the Annual Meeting to order at 10:40 A.M. Attendees were counted and asked to put their names on the sign-in sheet. As of this date, there are 56 pledging households, and quorum requirements this meeting is attendance by one half (1/2) of pledging units. The sign in sheet showed 36 pledging unit present. Pledge Clerk David Hon affirmed that a quorum number was present. A current church directory was passed around so attendees could update the document and add any missing information. An opening prayer and welcoming remarks were provided by Rector Nickel.
4. Audrey Corne was appointed as the Clerk to keep meeting minutes.
5. The Minutes of the February 14, 2015 Annual Meeting were reviewed in detail by the Clerk, and with no additional or corrections, a motion by Lorie Trauscht, seconded by Sheryl Otter that the minutes be accepted as written. The motion passed.
6. Recognition for outgoing and a review of continuing Vestry members. The current Treasurer and Vestry Clerk for 2017 were named:  
Class of 2016, going off the Vestry: Carolyn Williams, Margaret Summers and Maima Dahn.  
Class of 2017 have one more year: Margaret Cook, Charles Park and Marcelle Randolph.  
Class of 2018 have two more years: Rector's Warden John Prey, People's Warden Scott Trauscht, Edith Collins and Karsor Dennis.  
Treasurer: Mikki MacDonald  
Vestry Clerk: Maria Granato
7. Nominations for two new Vestry Members included Tim Kramer and George Greene. The floor was opened for additional nominations. There were none. A motion to approve the two nominees was made by Judy Champa, seconded by Jenny Brackett, and the motion was passed.
8. Nominees for the 2017 Diocesan Convention included: Delegates: Mikki MacDonald and Edith Collins and Alternates: Marcelle Randolph and Marge Summers. There being no additional nominees, a motion that all the convention nominees be accepted was given by Joanne Gott, and seconded by Kitty Herndon. The motion passed.
9. Edith Collins, Annual Giving Campaign chairman, reviewed the results of the campaign for 2017 found in the Annual Report. The report provided Pledging Households and Pledging Dollars from 2012 through 2017.

10. The Treasurer, Mikki MacDonald, reviewed the 2016 Finance Report and the 2017 Budget Report . These reports had been made available to parishioners the week before. There being no questions, these reports were accepted as written.
11. Rector Nickel reviewed her comprehensive report of which only highlights will be included in these minutes. Rector Nickel's goal for St. Timothy's is to become "collaboratively sustaining" church. Impressive progress in the last six (6) years under her leadership, included strategic planning which involves getting grants (there is a need for volunteers to help writing future grants), building relationships with other organizations, and finding mission partners. The goal of becoming that "collaboratively sustaining" church may be achieved within six (6) years. Rector Nickel emphasized that she intends to be St. Timothy's Rector until she retires. Her report covered all the events and successes and challenges which occurred in 2016. Kelly Nickson gave testimony about the benefits and value of the Theology & Spirituality in Film program on Wednesday evenings. Molly Ellsworth gave testimony about the Confirmation/Christian Education/Spiritual Formation which have been offered on Sunday Mornings. Rector Nickel concluded the review of her report by apologizing that recognition for some may have been missed but that serving "this faith community and our Savior Jesus Christ" has been a blessing. Rector Nickel then thanked her family (David, Austin and Emma) for their invaluable support.
12. The floor was opened for any discussion or questions of parishioners. There being none, A motion to adjourn the meeting was made by Kitty Herndon, and seconded by Jenny Brackett. The motion passed. The meeting closed with all saying the Lord's Prayer.

Respectfully submitted by,  
Audrey E. Corne, Meeting Clerk

**RECTOR'S REPORT**  
**The Rev. Rebecca Nickel / Rector**

First and foremost, I am deeply blessed to serve as the Rector of St. Timothy's Episcopal Church. I love you, I love being here, and I'm committed to you until I retire. In many ways 2017 was a year of affirming your deep value of a safe, healthy, racially, culturally, and socio-economically diverse, revitalizing faith community.

When I arrived at St. Timothy's seven years ago, I told the Vestry that we would either grow, die or give the building back to God. I told them that God loves you just the way you are but too much to leave you this way. Since my arrival and later when you called me as your Rector five years ago, your revitalization goal has always been five basic things: 1. 140 Average of Sunday Attendance, 2. 100 Giving Households, 3. an Average Tithe or Pledge of \$2000, 4. a Yearly Budget of \$200,000, and 5. no longer needing Diocesan Mission Strategy Funds. What is unprecedented about this faith community is coming back from the brink. What's the brink? A congregation with under 30 members makes the courageous decision to commit to revitalizing. What is remarkable is you are already half-way to your goal. With God's help, together, we will continue to make intentional and measurable advances towards your goal. Now, can I get an Amen?

As I look back at 2017, I am impressed with your vitality and commitment to seeing the face of Jesus within one another; by welcoming the stranger; intentionally connecting with one another; and faithfully serving your neighbor and community through various actions, including The Loaves & Fishes Food Pantry.

## 2017 Rector's Recognition and Thank You

First, I want to recognize and thank St. Timothy's part-time staff members: Organist & Music Director, Travis Person. Deidre Phillips, who served for most of the year as our Office Administrator. For her 4<sup>th</sup> year as Godly Play Director, Alli Betts.

Next, I am grateful to those who have faithfully serve on the Vestry Executive Council. 2017 Edith Collins, Senior Warden graciously took up the mantle when John Prey needed to step down as Senior Warden for health reasons. Scott Trauscht who has previously served on Vestry came back and is willing to continue serving as Junior Warden. Thank you. For our Co-Treasurers: Lou Pierce and Mikki MacDonald. However, when Mikki had a job change and had to resign, I want to thank Tim Nickson for stepping up and serving as Co-Treasurer with Lou. Finally, I want to recognize and thank Maria Granato for continuing to serve as Clerk to the Vestry.

Furthermore, for three years of Vestry leadership I thank: Margaret Cook, Charles Park, and Marcelle Randolph. To those continuing to serve as Vestry members serving one more year until next year's annual meeting Edith Collins, Karsor Dennis and John Prey. Finally, to those who will continue to serve on Vestry for the next two years: George Green and Tim Kramer. St. Timothy's these are your spiritual leaders and elders.

I want to recognize and thank our *Worship and Liturgical Leaders*: Altar Guild Carolyn Williams, Director with Joanne Gott, Sheryl Otter, and Marcia Park. Chalice Administrators: Ed Champa, Chuck Christoph, Margaret Cook, Barb Helt, David Helt, Rachel Nyonpon, Sheryl Otter, Carolyn Williams. Readers: Jenny Bracket, Chuck Christoph, Karsor Dennis, Molly Ellsworth, Joanne Gott, Karen Granato, Ed Hall, Kitty Herndon, Christine Kramer, Tim Kramer, Rachel Nyonpon, Sheryl Otter, Lorie Trauscht, and Carolyn Williams. Prayers of the People: Donna Adams, Roxanne Gaither, Marian Gardiner, Ed Hall, David Helt, Kitty Herndon, and Charles Park. Acolyte Torches: Jonathan Helt, Brianna Sparrow and Cara Sparrow.

Under the leadership of Marty Williams, I want to thank those who serve on the front line of St. Timothy's gracious hospitality, our Ushers: Maima Dahn, Dennis Dworski, Fred Evers, Ed Hall, Hal Olsen, John Prey, Ben Sworh, and Marty Williams.

We have two members who take out Holy Communion to our shut-ins, our Lay Eucharistic Visitors: Audrey Corne & David Hon. Choir Members: Lydia Banton, Judy Champa, Marian Gardiner, Karen Granato, Maria Granato, Barb Helt, David Nickel, Carolyn Williams. With the creative leadership of Travis Person, the Music Selection Committee: Lydia Banton, Karen Granato, Maria Granato, Donna Olsen and Carolyn Williams meet a few times during the year choosing the hymns for the next church season. Finally, I want to acknowledge and thank the person who does the Training for all these people and keeps everything going smoothly, so I don't have to think about it, Chuck Christoph.

For quickly answering the call to serve on the *Pathways to Vitality Parish Team*: Donna Adams, Aimee Rose Formo, Marian Gardiner, Joanne Gott, Rose Anne Grasty, Tim Kramer, Kelly Nickson, and Carolyn Williams. Thank you for your leadership, conviction, and creativity.

*Children's Spiritual Formation*: Godly Play: Alli Betts, Director, Aimee Formo, Barbara Galloway, Patti Hal, Christine Kramer, Tim Kramer, Marcelle Randolph, Kathy Riesenmey, and Stephanie St. John.

*Adult Spiritual Formation*: Sunday Bible Study: Tim Kramer and Education for Ministry (EFM): a collaborative ministry with St. Alban's Episcopal Church, Mentor's Jim Long and Marianne Scott. With students from St. Timothy's: Lydia Banton, Margaret Cook, Roxanne Gaither, David Gaither, and Marian Gardiner.

I want to thank the creativity of our *Hospitality Ministry*: All Parish Newcomer Receptions: Joanne Got, David Nickel, Charles Park, Marcia Park, Lorie Trauscht, Scott Trauscht, Carolyn Williams, Marty Williams. Coffee Hour: Joanne Gott, Chair and all who contribute their time, energy and delicious food. Guest Welcome Notes: Marcia Park. Special Events: Lorie Trauscht I Scott Trauscht. Maintaining our Yard Sign: Diane Griner, Donna Olsen, Hal Olsen, and Meagan Martino. Recycling: Meagan Martino. Website: Ed Champa.

*Loaves and Fishes Food Pantry*: St. Timothy's collaborative ministry with Christ Church Cathedral, & Rosedale Hills United Methodist Church. Carolyn Williams, Morning Chair & Joanne Gott, Evening Chair. Monthly Pantry

Purchasing & Load Out: Gail Allen, Gary Allen, Chuck Christoph, Charlie Park, and Marcia Park. Consistently serving the Morning: Gail Allen, Gary Allen, Chuck Christoph, Margaret Cook, Diane Griner, Barb Helt, Sandy Norcross, Kathy Riesenmey, Marge Summers, and Marty Williams. Consistently serving the Evening: Patti Hall, Barb Helt, Diane Griner, Mike Sarfaty, Christine Kramer, Tim Kramer, Donna Olsen, Hal Olsen, and Mike Sarfaty.

Finance Team Ministry: Co-Treasurers: Mikki MacDonald, Lou Pierce, and Tim Nickson. Pledge Clerk: David Hon. Finance Committee Members: Edith Collins, Audrey Corne, Mikki MacDonald, Tim Nickson, Lou Pierce, John Prey. Counters: Margaret Cook, Chair with Deborah Ellsworth, Molly Ellsworth, Fred Evers, Meagan Martino, Judy Noggle, Marcelle Randolph. Mission Strategy Coach: David Emerson. Annual Giving Campaign: Edith Collins.

Grant Writing Ministry (8) Grants: Loaves & Fishes Food Pantry Grant from Christ Church Cathedral: Joanne Gott, Chair, with Gail Allen, Kathy Riesenmey, and Carolyn Williams, Marty Williams. Historic Landmarks Grant: Edith Collins & Christine Kramer. Center for Congregations Grant: Edith Collins and Christine Kramer. Diocesan Mission Strategy Grant: Mikki MacDonald & Rev. Rebecca Nickel. Lilly Clergy Renewal Grant: Molly Ellsworth and David Nickel. Diocesan Continuing Education Grant, Diocesan Parish Program Grant: Godly Play Grant from Christ Church Cathedral Woman: Rev. Rebecca Nickel, Lou Pierce, Stephanie St John.

Property Team Ministry: Audrey Corne and Scott Trauscht. Memorial Garden Ministry: Julia Frazier, Bob Griner, Diane Griner, Ed Hall and Patti Hall.

Diocesan Ministry: Delegates to Diocesan Convention: Joanne Gott and Carolyn Williams.

Exciting areas of ministry waiting for leadership and development are:

- *Radically Welcoming Newcomers*
- *Middle School Age Godly Play Storytellers and Doorkeepers (4)*
- *Property team members*
- *Annual Giving Campaign team members*
- *Diversity & Justice Ministry: Racial, Cultural, & Socio-Economic*

Please prayerfully consider how God is calling you to contribute your time, energy, and leadership to St. Timothy's as we continue to grow and develop into the faith community God has created and calls us to be. We can't do church and be church without you. I wonder, how is God calling you into more active participation? I wonder, how is God calling you deeper into the inner circle of leadership?

As always, I have missed some people who have given much to St. Timothy's this past year. There are many whose work here goes unrecognized, but as with countless saints before them they continue to serve this faith community and our Savior Jesus Christ. Everyone who calls this faith community *home* makes this a strong and vital community. I thank God for all of you and for the opportunity we have to share our life and revitalizing ministry together.

Finally, I want to recognize and thank my family - David, Austin and Emma. I love you and I'm so grateful for you. I couldn't do what I'm called to do without you. Thank you for continuing to make me into the woman, wife, mother, sister, aunt, friend, priest, pastor and rector – I've been created and called to be.

*The Rev. Rebecca Ferrell Nickel, Rector*

## SENIOR WARDEN REPORT

In the spring of 2017 I assumed the Senior Warden's role because John Prey had health concerns. I am so glad that John now smiles because of corrective surgery and remains an important part of the vestry and a mentor to me. St. Timothy's Faith community continues to grow, but it struggles as we transition in size. I believe we are truly blessed with wonderful members and an inspiring Rector. In addition St. Tim's looks to be placed on the Historic Register after April, 2019 because of its being designed by Evans Woolen, III, which will help with building maintenance.

*Edith Collins, Senior Warden*

## **JUNIOR WARDEN REPORT**

As the Junior Warden at St. Timothy's it's been an exciting year seeing the steady growth of our faith community, I'm looking forward to this year and to our continued growth of our faith community. Most importantly we must remember baby steps to continue our growth for the upcoming year and beyond.

*Scott Trauscht, Junior Warden*

## **PATHWAYS TO VITALITY - Committee Update**

Since early in the fall, the Pathways to Vitality Committee at St. Timothy's has been meeting and collaborating in a series of workshops organized by the Diocese of Indianapolis's Pathways to Vitality Program. The intent of this program is to help our parish (along with the parishes at All Saints and Good Samaritan) to develop and implement projects that will aid in our vitality as we grow. These workshops are ongoing into the fall of this year.

The project that the committee has developed is all about connecting – both with Christ and one another. The main proponents of the project include (1) the development and distribution of a parish-wide survey and (2) the creation of a parish picture directory. We intend to roll out the survey to parishioners this month and Donna Adams has stepped forward to take family directory pictures after services. Our hope is that the picture directory allows members of our parish, both new and old, to more conveniently connect to those in the pews around us. We also hope to utilize the results of the survey to determine what programming at St. Timothy's is most valued/desired in our spiritual development, and what talents our parishioners possess that could be used toward making our parish more vital or expanding the services at St. Timothy's that bring us closer to Christ and one another.

*Aimee Rose Formo*

## **WEBMASTER'S REPORT**

**[www.sttimothy.indydio.org](http://www.sttimothy.indydio.org)**

In early 2004, Rev Norman Morford was our priest. He recruited me to re-start the parish web site. Parishioner Brent Enderly had created this web site some years before, but by 2004, Brent had moved out of the area and was no longer maintaining the web site. After contacting Brent, he graciously provided me with all the necessary materials to get the web site restarted. So, it has been about 14 years now and the web site is growing in its mission to provide information and news to our parish and prospective newcomers. My goal is to make this web site a center of information about us – for us – and by us.

Recently, we have been contacted by the diocese and advised that the website needs to be revised to take advantage of modern technology changes, specifically around security. Change will happen in the near future.

*Ed Champa, Webmaster 2018*

## **ALTAR GUILD**

The Altar Guild faithfully and reliably prepares for worship every Sunday. The work is quiet, essential and often unrecognized.

Every Sunday the Altar is set with the elements necessary for a Communion Service. It is much like preparing for a family celebration. Cleaning, preparing the table, decorating with flowers and candles. We have a group of dedicated people that perform this task. Thank you to Marcia and Charles Park, Sheryl Otter, Margaret Cook, Joanne Gott and when I say "help" Diane Griner is always there to help. This mission could not continue without these dedicated and wonderful people. Thank you to everyone for your support. We are always looking for people to help with this mission. If you are interested, please see me.

*Carolyn Williams, Altar Guild*

## **ORGANIST/CHOIR DIRECTOR REPORT**

The dedicated choir members of St Timothy's are the foundation of our music ministry. Each week they faithfully show up at 8:15 AM to rehearse the morning's hymns and service music. Their service to the church is to be commended. We are always ready to extend a warm welcome to new members.

We are blessed at St Timothy's to have all three major hymnals of the Episcopal Church in our pews. The music selection committee strives to choose a variety of hymns that includes both perennial favorites as well as newer, more contemporary ones.

The instruments of St Timothy's are thankfully in fine working order. A big thank you to Audrey for keeping the tuning schedule current and for keeping water in the pianos which helps tremendously.

*Travis Person, Organist/Choir Director*

## **GODLY PLAY**

We are now in our fourth year of Godly Play. The sacred space that St. Timothy's has created for the children has been a blessing that will send ripples of loving kindness through generations to come. Each time a child listens to a story and has the opportunity to create art response to the sacred stories becomes another golden thread of understanding and God's love that will ripple out into the world for generations to come. Godly Play is a child's way to go in peace to love and serve the world.

The program has grown greatly in the past four years. Last year, we expanded our space even more by tearing down the wall between the youth room and Godly Play room, to accommodate the many new stories that we have added to our collection, as well as the new additions to our art response choices. This past year we received a grant from Christ Cathedral that we used to purchase new stories for the children, purchase more materials for the children's' art response time, as well as, educate and train more volunteers. We are in the process of writing a grant for 2018 to continue to expand our collection of stories and materials and to train more volunteers.

The children continue to love their space and come happily and excited for each story, both new and old, and a new chance to wonder about God's love.

We are blessed to have so many people who are willing to teach, help with grants, buy art supplies, and love our children, both in the classroom and at coffee hour. Our current team who has made this year possible include: Alli Betts, Rev. Rebecca and David Nickel, Aimee and Nathan Formo, Tim and Chris Kramer, Barb Galloway, Patti Hall, Mizraim Lorenzo-Aguilar, Marcelle Randolph, Kathy Riesenmey, and many others.

At the end of April, the Godly Play program will go through a period of transition as Alli Betts will be leaving to complete her doctoral studies in Denver. We are in the search and hiring process for the next Godly Play Director to ensure that the program continues on its positive path.

*Alli Betts, Godly Play Director*

## **BIBLE STUDY**

Members have been meeting weekly since the fall of 2017 from 10:30 to 11:15 to delve deeper into the three readings from each Sunday's service. Participants express enjoyment as they gain a deeper understanding of the contexts for the passages. We also discuss the messages' relevance for us and our faith community. Attendance varies but we generally have about 8 participants. All are welcome anytime to attend our interactive discussion.

*Tim Kramer, Bible Study Facilitator*

## **LOAVES AND FISHERS FOOD PANTRY**

We move into our 13th year. We continually serve over 100 families each month. In 2017 we served 2,727 individual people.



We are able to continue this mission due to the generosity of Christ Church Cathedral and the Missions Committee. They continue to support us with a large monetary grant each year. Without this grant from the Cathedral, we would not be able to support our mission of the food pantry. We are most grateful and very thankful for their support.

In order to keep our shelves stocked, we are able to purchase (at cost) from Gleaners Food Bank. Once a month we are able to order various items, which are picked up and delivered to the church. Without the help of Chuck Christoph, Gail and Gary Allen, Joanne Gott and Marty, this task could not be accomplished. This task takes many hours each month. We are very grateful for their faithfulness and the strong backs.

Each month we continue to pick up items from Midwest Food Bank. We are able to get a limited number of items at no charge.

We continue our partnership with Rosedale Hills Church. They were again, very generous to us this Christmas. Their congregation and Youth Group collected a large amount of food and personal items along with a very generous monetary donation. We are very grateful to their continued support.

Thank you to Joanne Gott. Joanne writes the yearly grant which is necessary to secure our connection with Christ Church Cathedral. Joanne also keeps everything organized for the evening food pantry. Thank you Joanne.

We have many faithful and dedicated volunteers helping with the pantry. Once a month you are willing to give up a few hours of your time to help those in need. Thank you to each and every one of you.

We receive many donations from our parishioners each Sunday. With the monetary donations we are able to purchase many items that are not available at Gleaners or Midwest Food Bank. It is always amazing to see how generous our wonderful congregation can be.

Throughout the year we receive many donations from groups and organizations that hold their meetings at St. Timothy's.

A BIG THANK YOU, to Marcia and Charles Park. Each month they put in many hours searching for the "best buys" they can find for the pantry. It is amazing what they can find for us.

A special "thank you" to Kathy Riesenmey. For the last two years, at the December pantry, Kathy has taken on the task of purchasing Christmas cards signing them in the name of St. Timothy's and inserting them into each and every client's bag. A special and thoughtful outreach. Thank you.

This mission continues because of the continued support and faithfulness of each and every one at St. Timothy's. We are actively living our mission and purpose!

*Carolyn Williams, Loaves and Fishes Food Pantry*

## PROPERTY REPORT

For general information: The current responsibilities for care of property include: maintenance (for furnaces, air conditioners, janitorial service oversight, equipment failures, care for exhaust fan in kitchen, responding to any issue related to property), getting proposals/bids, and getting information to the Vestry and Rector about all work done, old issues not corrected and identifying new issues.

The following overview of 2017 only includes major tasks, actions and accomplishments.

**January, 2017:** New lock for the trash dumpster (lock approved to deter unapproved dumpster use). Shure XLS receiver installed as part of the sound system in Craine Hall. Began regular monitoring of thermostat setting and room temperatures to reach acceptable heating/cooling outcomes.

**February, 2017:** New issue - space heaters in Godly Play room and Williams Hall broke circuit breakers. Door vents installed to improve air circulation. On 2-06-17 Furnace #5 required a new inducer motor.

**March, 2017:** On 3-13-17 renewed agreement with Z-n-L lawn Management for grass cutting. 03-19-17, Bassett Services performed air conditioner maintenance.

**April, 2017:** Outside property work done by church volunteers on 04-08-17 and 04-15-17 This included spreading of mulch, scrapping paint off outside windows, raking, removing dead/dying plants, and getting memorial garden ready for opening. on 4-14-17, by necessity, all exteriors faucets were replaced. On 4-27-17 the Electric Yard Sign was repaired and updated with LED lights. Every 2 year Exhaust Fan cleaning done. As required by the City of Indianapolis, an approved enclosure for the dumpster was constructed on 04-25-17.

**May, 2017:** on 05-01-17, needed asphalt patching of driveway done.

**June and July, 2017:** No major action or task.

**August, 2017:** On 8-22-17, a huge yellow jacket nest removed from garage. On 8-25-17, began painting of the dumpster enclosure and garage.

**September, 2017:** On 9-05-17, Godly Play room was painted. On 9-27-17, working speakers replaced the old non-working speakers in Craine Hall.

**October, 2017:** 10-01-17, new janitorial service (Executive Image) began providing their service, and 10-05-17, collected keys and provided reasons for cancellation to staff of City Wide. On 10-25-17, Bassett Service completed furnace maintenance for all furnaces. Found repair of Furnace #5 needed, and heat igniter replaced. Also had a "temperature sensor" installed in Williams Hall to improve control of temperature in that room.

**November, 2017:** On 11-1-17, 4 new outlets installed in Food Pantry Room which eliminated the use of extension cords. All radio-wave (failing to work) clocks were replaced. On 11-05-17, the repair of the flat roof over the Sexton's room was repaired and exterior scupper and downspout installed. On 11-10-17 completed new 12 month agreement with Republic Services for dumpster with lock price. on 11-08-17, 100 feet foliage removed along creek.

**December, 2017:** On 12-09-17 another 100 feet foliage removed along creek. On 12-18-17 Furnace #5 failed, and required replacement of the control panel. Began requests for proposals for replacement of Furnace #5 for consideration. On 12-22-17, failure of computer/monitor in church office reported. On 12-24-17, emergent message from snow removal person that he must withdraw his services and immediate search for replacement was secured. On 12-26-17 new snow/salting provided was identified. 12-29-17, new computer/monitor installed in church office.

*Respectfully submitted by Audrey E. Corne, RN, EdD, Co-Property Manager*

### **NATIONAL HISTORIC REGISTER REPORT**

In March of 2017, the Indiana Department of Historic Preservation of Architecture (DHPA) issued a statement: "We believe St. Timothy's Episcopal Church Qualifies for the National Register of Historic Places." Through grants received from Indiana Landmarks, the Center for Congregations, the Diocese of Indianapolis and a contribution from St. Timothy's Building Fund, Ratio Architects, Inc. was hired in August of 2017 to prepare a professional nomination for St. Timothy's to be placed on the National Historic Register. On December 8th, 2017, Edith Collins and Christine Kramer met with Ratio Architect, Mark Stoner, to turn over all records regarding the building of St. Timothy's and the architect of its sanctuary, Evans Woollen, III. Mr. Stoner is currently in the process of drafting the nomination for the DHPA and digitizing all of St. Timothy's paper records.

*Christine Kramer*

## ANNUAL GIVING CAMPAIGN

In the fall of 2016 the Giving campaign resulted in 56 pledges amounting to \$105,413 for 2017. This past fall, and to date, the total pledges, were in the amount of \$103,582 for 2018, I would point out that fewer households have pledged comparatively more and am hopeful that a few more will be forthcoming. The fill-in-the-blank pledge invitation produced remarkable and truly awesome results which have been shared previously.

Below is a comparison table which shows the impressive growth of St. Tim's.  
*Edith Collins, Annual Campaign Chair*

Pledge Year	Number of Households	Amount Pledged
2012	41	\$ 45,433
2013	39	50,263
2014	47	54,457
2015	53	60,171
2016	64	97,575
2017	56	105,413
2018	52	103,582

## PLEDGE CLERK REPORT

A major portion of St. Timothy's operating budget is supported by pledges from our members. Last fall, we asked that you take some time to prayerfully consider St. Timothy's continuing to flourish both in your life and the life of our community then to make a financial pledge to support our church during 2018.

### Your pledge

- Preserves our worship, education, pastoral, and social programs.
- Gives St. Tim's visibility into the full year cash flow allowing us to better plan, budget and anticipate any shortfalls.
- Makes it easier for you to meet your planned donations to the church within your annual household budget.

Pledge donations are used as part of the "general fund" to pay ongoing expenses necessary to maintain the church and property as well as clergy and staff salaries, utilities, insurance and church programs. For 2018, 52 families pledged a total of \$103,582.00. The total approved operating budget for 2018 is \$197,823 or 52.4%. From last year's figures that is down by 1.73%. Gratefully, we continue to get some financial aid from the Diocese. But it is necessary to become a self-supporting parish with a balanced budget as soon as possible.

*David Hon, Pledge Clerk*

ST. TIMOTHY'S EPISCOPAL CHURCH  
STATEMENT OF OPERATING INCOME AND EXPENSE  
Unaudited

<u>2016</u> <u>Actual</u>	Income/Expense Accounts	<u>2017</u> <u>Budget</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Budget</u>
<b>OPERATING INCOME</b>				
\$ 97,575	Pledge	\$ 105,413	\$ 113,532	\$ 120,000
\$ 3,371	Open Plate	\$ 3,200	\$ 3,717	\$ 3,200
\$ 632	Holiday	\$ 600	\$ 480	\$ 400
\$ 201	Initial	\$ 200	\$ 189	\$ 200
\$ 60	Pay on Prior Year Pledge	\$ 300	\$ 65	\$ 100
\$ <b>101,839</b>	<b>Offerings</b>	\$ <b>109,713</b>	\$ <b>117,983</b>	\$ <b>123,900</b>
\$ 1,591	Interest/Dividend Income	\$ 1,200	\$ 480	\$ 500
\$ 1,964	Gain/Loss Investments	\$ -	\$ 246	\$ -
\$ (425)	Unrealized Gain/Loss investments	\$ -	\$ 2,040	\$ -
\$ <b>3,130</b>	<b>Investment Income</b>	\$ <b>1,200</b>	\$ <b>2,766</b>	\$ <b>500</b>
\$ 520	AA Donations	\$ 600	\$ 805	\$ 600
\$ 75	Al Anon Donations	\$ 100	\$ 163	\$ 100
\$ 3,600	Food Pantry Rent	\$ 3,600	\$ 3,600	\$ 3,600
\$ 1,605	Other Rent	\$ 1,200	\$ 1,450	\$ 1,200
\$ <b>5,800</b>	<b>Rentals</b>	\$ <b>5,500</b>	\$ <b>6,018</b>	\$ <b>5,500</b>
\$ 45,000	Diocesan Support	\$ 45,000	\$ 45,000	\$ 40,000
\$ 400	Grants	\$ 400	\$ 5,400	\$ 400
\$ <b>45,400</b>	<b>Diocesan Help</b>	\$ <b>45,400</b>	\$ <b>50,400</b>	\$ <b>40,400</b>
\$ 173	Coke Machine	\$ -	\$ -	\$ -
\$ 410	Other	\$ 200	\$ 5,688	\$ 200
\$ <b>583</b>	<b>Other Income</b>	\$ <b>200</b>	\$ <b>5,688</b>	\$ <b>200</b>
\$ <b>156,752</b>	<b>Total Operating Income</b>	\$ <b>162,013</b>	\$ <b>182,855</b>	\$ <b>170,500</b>
<b>OPERATING EXPENSES</b>				
\$ 12,981	Apportionment	\$ 11,923	\$ 11,923	\$ 12,971
\$ 264	Convention Expense	\$ 300	\$ 1,042	\$ 1,000
\$ <b>13,245</b>	<b>Total Diocesan Support</b>	\$ <b>12,223</b>	\$ <b>12,965</b>	\$ <b>13,971</b>
\$ 21,432	Priest Salary	\$ 42,176	\$ 42,176	\$ 50,365
\$ 37,183	Priest Housing & Utilities Allowance	\$ 24,439	\$ 24,439	\$ 24,439
\$ 4,484	Priest SS Reimbursement	\$ 5,096	\$ 5,096	\$ 6,197
\$ 11,358	Priest Pension	\$ 12,908	\$ 12,908	\$ 14,580
\$ <b>74,457</b>	<b>Priest Total Payroll</b>	\$ <b>84,619</b>	\$ <b>84,619</b>	\$ <b>95,581</b>
\$ 758	Supply/Interim Clergy Comp	\$ 1,500	\$ 1,500	\$ 1,500
\$ <b>758</b>	<b>Supply/Interim Clergy</b>	\$ <b>1,500</b>	\$ <b>1,500</b>	\$ <b>1,500</b>
\$ 6,495	Priest Expenses	\$ 6,000	\$ 6,000	\$ 6,500
\$ 1,000	Priest Discretionary Fund	\$ 1,200	\$ 1,200	\$ 1,320
\$ <b>7,495</b>	<b>Clergy Expenses</b>	\$ <b>7,200</b>	\$ <b>7,200</b>	\$ <b>7,820</b>

<u>2016</u> <u>Actual</u>	<u>Income/Expense Accounts</u>	<u>2017</u> <u>Budget</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Budget</u>
\$ 8,138	Secretary Salary	\$ 8,138	\$ 8,138	\$ 10,320
\$ 4,511	Office Supplies	\$ 4,000	\$ 4,358	\$ 4,000
\$ 1,064	Telephone	\$ 1,200	\$ 1,293	\$ 1,080
\$ 68	Postage	\$ 60	\$ 27	\$ 50
<b>\$ 13,781</b>	<b>Office Operations</b>	<b>\$ 13,398</b>	<b>\$ 13,816</b>	<b>\$ 15,450</b>
\$ 7,200	Cleaning Service	\$ 8,602	\$ 6,855	\$ 5,820
\$ 5,413	Routing M&R	\$ 3,500	\$ 4,070	\$ 3,000
\$ 3,830	Lawn/Snow	\$ 3,500	\$ 3,690	\$ 3,470
\$ 4,196	Gas & Water	\$ 5,550	\$ 5,945	\$ 6,000
\$ 6,049	Electric	\$ 5,500	\$ 5,600	\$ 5,600
\$ -	HVAC Replacement Expenditure	\$ 2,400	\$ 2,400	\$ 2,400
<b>\$ 26,688</b>	<b>Facility Operations</b>	<b>\$ 29,052</b>	<b>\$ 28,560</b>	<b>\$ 26,290</b>
\$ 12,000	Organist Salary	\$ 12,360	\$ 12,330	\$ 12,744
\$ -	Supply Organist	\$ 300	\$ 100	\$ 100
\$ -	Music & Choir Supplies	\$ 250	\$ 39	\$ 50
<b>\$ 12,000</b>	<b>Music Total</b>	<b>\$ 12,910</b>	<b>\$ 12,469</b>	<b>\$ 12,894</b>
\$ 740	Altar & Liturgical Supplies	\$ 800	\$ 800	\$ 800
\$ 130	Advertising	\$ -	\$ -	\$ -
\$ -	Pilot Parish	\$ -	\$ -	\$ 500
<b>\$ 870</b>	<b>Liturgical Support</b>	<b>\$ 800</b>	<b>\$ 800</b>	<b>\$ 1,300</b>
\$ -	Hospitality/Evangelism/Welcoming	\$ -	\$ -	\$ 4,000
<b>\$ -</b>	<b>Hospitality</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000</b>
\$ 626	Adult Education	\$ 500	\$ 727	\$ 500
\$ 1,406	Education Director Salary	\$ 1,500	\$ 1,538	\$ 1,500
\$ 14	Childrens Education Supplies	\$ 500	\$ 600	\$ 500
\$ -	Youth Group Expenditure	\$ 500	\$ 500	\$ 500
\$ 4,002	Evangelism	\$ -	\$ -	\$ -
\$ 341	Fellowship	\$ -	\$ -	\$ -
\$ -	Hospitality	\$ 500	\$ 50	\$ 500
\$ (3,000)	Less: Grant & Memorial Offset			
<b>\$ 3,389</b>	<b>Education Support</b>	<b>\$ 3,500</b>	<b>\$ 3,415</b>	<b>\$ 3,500</b>
\$ 11,662	Insurance	\$ 12,000	\$ 15,638	\$ 13,000
\$ 463	Finance/Bank Expense	\$ 500	\$ 470	\$ 500
\$ 1,648	Employer FICA/Med	\$ 1,694	\$ 1,695	\$ 1,817
\$ (189)	Other Expense	\$ 200	\$ 63	\$ 200
\$ 36,000	Transfer to Other Funds	\$ -	\$ 5,000	\$ -
<b>\$ 49,584</b>	<b>Other Expenses</b>	<b>\$ 14,394</b>	<b>\$ 22,866</b>	<b>\$ 15,517</b>
<b>\$ 202,267</b>	<b>Total Operating Expenses</b>	<b>\$ 179,596</b>	<b>\$ 188,210</b>	<b>\$ 197,823</b>
<b>\$ (45,515)</b>	<b>Total Operating Gain (Loss)</b>	<b>\$ (17,583)</b>	<b>\$ (5,355)</b>	<b>\$ (27,323)</b>

**St. Timothy's Episcopal Church**  
**Statement of Assets, Liabilities, and Fund Balances**  
**December 31st**

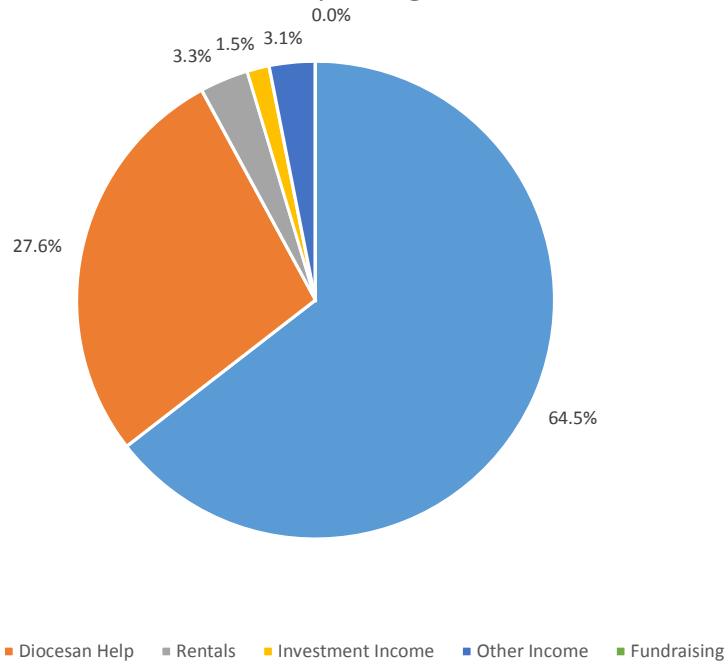
	<u>2016</u>	<u>2017</u>
<b>Statement of Assets</b>		
<b>Current Assets</b>		
Checking Account	\$ 21,000	\$ 19,044
Savings Account	\$ 50	\$ 50
Prepaid Expenses	\$ 2,873	\$ -
Imprest Fund-Food Pantry	\$ 300	\$ 300
<b>Total Cash</b>	<b>\$ 24,223</b>	<b>\$ 19,394</b>
<b>Investments</b>		
Stocks, Mutual Funds, Money Market & CD	\$ 17,875	\$ 19,258
<b>Total Investments</b>	<b>\$ 17,875</b>	<b>\$ 19,258</b>
<b>Capital Assets</b>		
Land	\$ 19,000	\$ 19,000
Buildings and Furnishings	\$ 428,847	\$ 428,847
<b>Total Capital Assets</b>	<b>\$ 447,847</b>	<b>\$ 447,847</b>
<b>TOTAL OF ALL ASSETS</b>	<b>\$ 489,945</b>	<b>\$ 486,499</b>
<b>Statement of Liabilities and Fund Balances</b>		
<b>Liabilities</b>		
Accounts Payable	\$ -	\$ 9,220
Rectors Discretionary	\$ -	\$ -
Federal Tax Withholdings	\$ -	\$ -
FICA Tax Withholdings	\$ -	\$ -
State Tax Withholdings	\$ -	\$ -
County Tax Withholdings	\$ -	\$ -
Payroll Liabilities	\$ -	\$ (200)
<b>Total Liabilities</b>	<b>\$ -</b>	<b>\$ 9,020</b>
<b>Fund Balances</b>		
M.E. Otte Fund	\$ 15,133	\$ 15,133
Real Estate	\$ 447,118	\$ 447,118
Prepaid Pledges for Next Year	\$ 8,500	\$ -
Operating Fund Equity	\$ (17,542)	\$ (28,508)
Dedicated Funds-see detail	\$ 36,735	\$ 43,735
<b>Total Fund Balance</b>	<b>\$ 489,944</b>	<b>\$ 477,478</b>
<b>Total of Liabilities and Fund Balances</b>	<b>\$ 489,944</b>	<b>\$ 486,498</b>

**St. Timothy's Episcopal Church**  
**Statement of Dedicated and Separatae Fund Information**

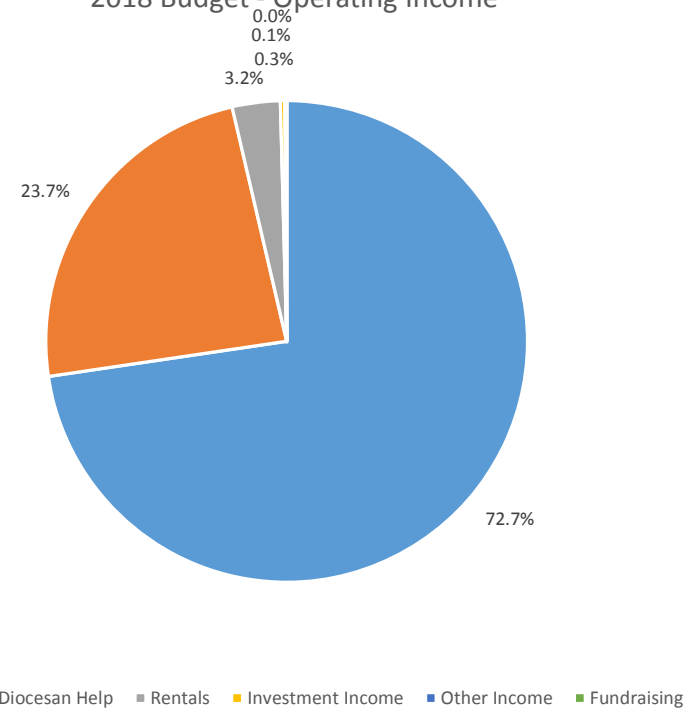
	12/31/2016 Balance	2017 Receipts	2017 Expenses	12/31/2017 Balance
<b>Dedicated Fund Information</b>				
<b>Funds Helping Others</b>				
Episcopal Fund for Human Need	-0-	26	-0-	26
Bishop's Discretionary Fund	-0-	415	-0-	415
United Thank Offering	449	5	-0-	454
Episcopal Relief & Development	10	-0-	-0-	10
Food Pantry	20,535	18,395	19,139	19,791
New Church Support	-0-	79	-0-	79
<b>Funds Helping Us</b>				
Good Samaritan Fund	2357	1634	135	3856
<b>Special Funds</b>				
Alter Flower Fund	1628	1461	1258	1831
Building Improvement Fund	5686	3311	-0-	8997
Undesignated Memorial Fund	3223	1359	-0-	4582
Designated Memorial Fund	-0-	-0-	-0-	-0-
Youth Group	2457	1147	3162	442
Rector's Discretionary Fund	267	2345	1912	670
Women's Guild Fund	121	-0-	-0-	121
Journey of Discovery Grant	-0-	-0-	-0-	-0-
<b>Total for Dedicated Funds</b>	<b>36,733</b>	<b>30,177</b>	<b>25,606</b>	<b>41,274</b>

2017 Actual			2018 Budget		
Offerings	\$117,983.00	64.5%	Offerings	\$123,900.00	72.7%
Diocesan Help	\$50,400.00	27.6%	Diocesan Help	\$40,400.00	23.7%
Rentals	\$6,018.00	3.3%	Rentals	\$5,500.00	3.2%
Investment Income	\$2,766.00	1.5%	Investment Income	\$500.00	0.3%
Other Income	\$5,688.00	3.1%	Other Income	\$200.00	0.1%
Fundraising	\$0.00	0.0%	Fundraising	\$0.00	0.0%
<b>Total Operating Income</b>	<b>\$182,855.00</b>		<b>Total Operating Income</b>	<b>\$170,500.00</b>	

2017 Actual - Operating Income



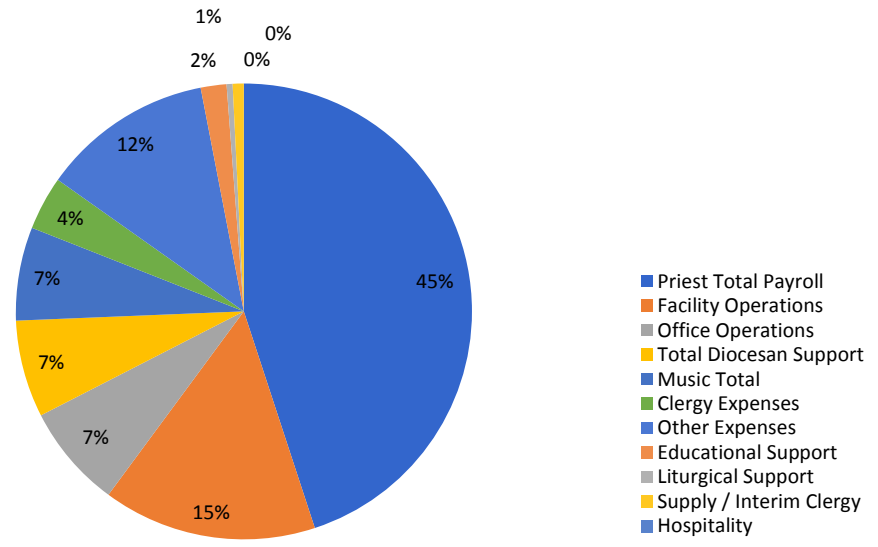
2018 Budget - Operating Income





Operating Expenses				
2017 Actual		2018 Budget		
\$84,619.00	45.0%	Priest Total Payroll	\$95,581.00	48.3%
\$28,560.00	15.2%	Facility Operations	\$26,290.00	13.3%
\$13,816.00	7.3%	Office Operations	\$15,450.00	7.8%
\$12,965.00	6.9%	Total Diocesan Support	\$13,971.00	7.1%
\$12,469.00	6.6%	Music Total	\$12,894.00	6.5%
\$7,200.00	3.8%	Clergy Expenses	\$7,820.00	4.0%
\$22,866.00	12.1%	Other Expenses	\$15,517.00	7.8%
\$3,415.00	1.8%	Educational Support	\$3,500.00	1.8%
\$800.00	0.4%	Liturgical Support	\$1,300.00	0.7%
\$1,500.00	0.8%	Supply / Interim Clergy	\$1,500.00	0.8%
\$0.00	0.0%	Hospitality	\$4,000.00	2.0%
\$188,210.00		Total Operating Expenses	\$197,823.00	

2017 Actual - Operating Expenses



2018 Budget - Operating Expenses

