

**St. Timothy's Episcopal Church Vestry Meeting**  
**Tuesday, 2/28/17 at 6:00 P.M.**

Attendees: Rebecca Nickel (Rector), John Prey (Rector's Warden), Scott Trauscht (People's Warden), Mikki MacDonald (Treasurer), Maria Granato (Clerk), Edith Collins, Margaret Cook, George Green, Tim Kramer, Charles Park

Absent: Karsor Dennis and Marcelle Randolph

Guests: Audrey Corne (Property Committee)

1. Rector Nickel called the meeting to Order with opening prayer at 6:00 P.M.
2. R.E.S.P.E.C.T. guidelines reviewed and invoked.
3. Covenant relationships vs. contractual relationships reviewed.
4. Vestry Meeting and Communication covenants reviewed for the benefit of new members and review for returning members.
5. Vestry job descriptions were read aloud for the Vestry, senior warden, junior warden, and rector.
6. We have customaries for liturgies and policies for everything else.
7. Change in Senior Warden: John Prey is retiring for health reasons. Rector Nickel has asked Edith Collins to step into the Senior Warden role. This change does not require a vote, as the Rector selects the Senior Warden canonically. Edith has accepted. A motion to accept Edith as Senior Warden was made by Margaret and seconded by Charles. The motion passed. The Vestry will have 8 voting members for a year which Canon Gray has approved this.
8. A motion was made by Scott and seconded by Margaret to accept the minutes from the January meeting. The motion passed.
9. A motion to accept the January financial report was made by Tim and seconded by Edith. The motion passed.
10. The Parochial Report was reviewed. There are 187 active baptized members. We will do pastoral care and funerals for claimed members who are not members in good standing, but not weddings or baptisms. There are 192 active baptized members, 96 adult communicants in good standing (age 16 and over) and 24 youth communicants in good standing (under age 16); the total is 120. The goal is to have 150 households to be self-sustaining. Our average Sunday attendance is 77; Easter Sunday attendance was 141 last year. Private Eucharist was administered 81 times (LEV ministry).
11. Financial information from the Parochial Report: there are 56 pledging households. Plate offerings/pledge payments/regular support: \$111,242. Money from investments: \$3,555. Other income including gifts and rent: \$6,383. We received \$45,000 in diocesan operating support. Funds received for capital: \$8,130. Outreach grants: \$21,405. Total revenue: \$196,995. Diocesan apportionment paid: \$12,981. All other operating expenses: \$197,561 (includes HVAC). Total all expenses, including outreach and non-operating: \$241,058. A motion to accept the report was made by Margaret and seconded by Scott. The motion passed.
12. Godly Play training will cost \$310 for our storyteller (Aimee Formo). The Finance Committee has recommended we pay for the training. A motion to accept the recommendation was made by Margaret and seconded by George. The motion passed.
13. A motion to adopt the diocesan alcohol policy was made by Scott and seconded by Edith. The motion passed.

14. A motion to accept the minutes from the Annual Meeting was made by Scott and seconded by George. The motion passed.
15. Two letters were written to the Diocese in November/December about the HVAC purchase and roof leak. Rector Nickel met with Canon Gray; the Diocese will only give matching grants for the building for a bill that has already been paid.
16. At the beginning of 2017, prior to the most recent \$15,000 grant from the Cathedral, the food pantry still had a balance of \$18,000 in dedicated funds that cannot be used for any other purpose. The maintenance of a full-time rector is competition with building expenses and food pantry funding. Food pantry monies could be used for more energy efficient freezers; however, we don't have electrical capacity to do anything else in Craine Hall, because it would overload the fuses.
17. Parish directory: Edith has suggested changes in listing children and relatives under the names and address of their affiliated member to help newcomers understand relationships. People who are absent from parish life may be moved to a page for Friends of St. Timothy's. People who move or transfer out of the parish are removed, but everyone else who claims membership stays.
18. A motion to adjourn was made by Margaret and seconded by Edith.
19. Closing prayer was held at 8:04 P.M.

Respectfully submitted by,  
Maria Granato, Clerk

Next Vestry Meeting: Tuesday, 3/28/17 at 6:00 P.M.