

St. Timothy's Episcopal Church Vestry Meeting
Tuesday, September 27, 2016, 6:00 P.M.

Attendees: Rev. Rebecca Nickel (Rector), John Prey (Rector's Warden), Mikki MacDonald (Treasurer), Maria Granato (Clerk), Edith Collins, Margaret Cook, Maima Dahn, Karsor Dennis, Charles Park, Marge Summers, Carolyn Williams

Absent: Scott Trauscht (People's Warden) and Marcelle Randolph

Guest: Audrey Corne (Property Manager)

1. Opening prayer offered by Rector Nickel at 6:04 P.M.
2. R.E.S.P.E.C.T. guidelines invoked and reviewed.
3. It was clarified that Rev. Todd Kleffman is a retired priest who has joined St. Timothy's to offer his priestly and pastoral presence to the parish.
4. Progress on the Vestry Resource Guide study was discussed.
5. Online training for Safeguarding God's Children needs to be completed by the October meeting. If it is not up-to-date for all Vestry members, we could lose our insurance.
6. The clerk made a motion to submit edited minutes from the June meeting. The Vestry approved the clerk's motion to accept the edited June minutes and August minutes as taken.
7. **Marge inquired as to where the book sales would be listed on the financial report. Mikki advised they could be listed as an additional revenue stream via line item. However, she does not yet have a dollar amount; she will contact David Hon to obtain that figure and add the line item.** Pledges are up 125% from where we expected to be at this point in the year. We are also lower than expected on expenses. In 2015 we had 51 active pledge for this year to date, we have 61. The 5-year trend has been overall growth. In 2012, we had \$46,432 in pledge income, and in 2015 \$60,000. In 2016 year-to-date, we have \$65,000! A motion to accept the August financial report was made by Margaret and seconded by Charles. The motion passed.
8. The report from the Annual Financial Review was presented, including the Safeguarding training as discussed above. A motion to accept the audit report as reviewed was made by Edith and seconded by Carolyn. The motion was accepted.
9. The Basset HVAC estimate was reviewed. The cost would be \$1,310 yearly from routine maintenance and repair. This would come from for regular maintenance servicing portion of the budget. A motion to accept was made by Marge and seconded by Margaret. The motion passed.
10. Removal of the two old air conditioners was discussed. Both leaks are in the sexton's office. The Finance Committee finance recommends the use of \$1,436.00 dollars from the building improvement fund for the bid from Griesemer. A motion to accept removal bid was made by Edith. A concern about the money was voiced, but the building fund can only be used for expenses like this, and the payment would take the fund down to \$3821.00. The motion was seconded by Margaret. The motion passed.
11. The Finance Committee has discovered that it is hard to get a bid for repairs that cost under \$1,000.00. David Emerson wrote a set of guidelines and procedures for obtaining estimates for church repairs, maintenance, supplies and expenditures exceeding \$1500.00. A motion to accept was made by Margaret and seconded by Marge. The motion passed.
12. We have received 50 additional copies of *Lift Every Voice and Sing*, so we have 75 total. A motion to give away the Song Books to interested parishioners and acknowledge those who donated for them was made by Margaret and seconded by Charles. The Song Books were compiled with the previous bishop's approval in 1995. The motion passed.
13. A new rug for the Godly Play classroom has been purchased by Rector Nickel, because the flooring is not yet finished.

14. It was agreed that the Journey of Discovery purpose statement didn't quite fit St. Timothy's. Nancy submitted two reports, one from what was accomplished at the August Vestry meeting and what was accomplished during her last Sunday at church with us. Working with each other and discerning what the church means to parishioners was meaningful. It was discussed whether we would choose to use another word aside from "new" life. "Nourish life" and "nourish all life" were proposed. "Renew" was also proposed. We will think about how we want to use this. It is the Vestry's responsibility to answer the question "What do we need in order to support the dreams we discerned as a parish?" We do still have money left for the matching portion of grant, which may be used for some related expenses that were turned in.
15. We have not heard a response from the Cathedral women's grant.
16. Chris Kramer and Edith are working on historic landmark status. They will notify The Vestry at the November meeting, and will email the eligibility application letter to the Vestry that we are sending to Department of Natural Resources. The DNR will tell us if we are eligible to approach the historic register. This letter will include background and 30 photos of the building.
17. We need to put up Private Property/No Trespassing sign, to be procured by John Prey. One sign will be in the hall window. A motion to hang the signs as suggested by John was made by Edith and seconded by Margaret. The motion passed. John will choose the sign wording.
18. Molly Ellsworth is helping Rebecca with a portion of the sabbatical leave request which will be submitted in April 2017 for a sabbatical in 2018 or 2019.
19. Hal Olsen wants to paint the outside of the church, which we can't yet do because of the wood rot. Hal has a proposal to fix this, but before putting in new wood, we need to take into consideration whether we would be taken out of consideration for historic landmark status. The repaired panels would look different at the bottom than at the top. If we go forward with the repairs, Hal would buy most of the material. He would remove paneling and make it wider. We should also discuss whether we want to go back to the all-glass that might be underneath the wood paneling. We will request input from Indiana Landmarks before deciding.
20. Edith Collins is chairing the Annual Giving Campaign. Letters have gone out to households, asking for a commitment, which will hopefully be received by Nov. 1st. A tithe is 10% of income of gross or after taxes, and a pledge is any commitment.
21. The North Central deanery has made a commitment to have a candlelight prayer service in each parish on the eve of the election. St. Timothy's will also hold one.
22. Rector Nickel will be gone for two weeks in October, one week in November, and one week in December. The October absence is for CREDO, an 8-day program for clergy wellness. Todd or supply clergy will cover.
23. The Blessing of the Animals is coming up, and there will be a baptism preparedness class. It is preferred that the parents be members in good standing for their child to be baptized at St. Timothy's and be part of the faith community for 6 months before the baptism. Parents and godparents must come to a preparation class, which is canon law. The next baptism will be on All Saint's.
24. The Vestry meetings for October, November, and December have been rescheduled.
25. The plumber is going to fix a leaking faucet in the Sexton's room.
26. The Lord's Prayer was said in closing at 7:30 PM.

Respectfully submitted by,
Maria Granato, Clerk

Next Vestry Meeting, Tuesday, October 18, 2016